

## **KEY MESSAGES FOR AGRI-FOOD IMPORTERS AND EXPORTERS**

### **1. IMPORTS**

- Ensure that correct documents are uploaded, for the correct vehicle, in DAFM's Imports Notification Inspection System (INIS) Portal.
  - Registered users: <https://agfood.agriculture.gov.ie/sso-auth-ui-applicant/#/login>
  - Guest users: <https://publicapps.agriculture.gov.ie/inis-pub-ui/#/trade>
- Ensure timely input of documentation into INIS. Failure to upload documents, or uploading of documents very close to arrival, will lead to trucks being delayed in the ports.
- Make sure that health certificates are fully complete, and that the details on the Common Health Entry Document (CHED), i.e. product description, seal numbers, trailer/vehicle identification details, weight, etc. match those on the health certificate.
- Make sure that the Master Reference Numbers (MRNs) entered on the CHED are the same as those that have been entered in Revenue's Automated Import System.
- Make sure all MRNs are included in the Pre-Boarding Notification (PBN).
- Ensure that vehicles carrying live animals and animal products are accompanied by the original health certificate. In the event that the original document is sealed inside the container, this should be indicated at the time the documentation is being uploaded onto INIS.
- Know the process. Ensure that your drivers know the process and, in particular, that they know and follow the channel routing that has been assigned to that particular vehicle, as per [www.revenue.ie/roto](http://www.revenue.ie/roto)
- Make sure that vehicles carrying agri-food goods do not leave the port until they have received explicit permission from Revenue to do so.

### **2. EXPORTS**

- Food Business Operators (FBOs) exporting Products of Animal Origin (POAO) to GB must have appropriate IT and personnel infrastructure in place before 1 October.

### **CERTIFICATION**

- It is envisaged that the majority of certification to GB should take place within normal/extended working hours, i.e. Monday to Friday 07.30-18.30.
- However, in exceptional circumstances, some out of hours cover may be available. This will be determined on a case by case basis.
- Therefore, it is very important to speak to the supervising veterinary inspector/certifying officer for your premises as soon as possible, and:

- advise them of anticipated busy times and the type of certification that will be required,
- discuss the supporting documentation required for each product type and the advance notice that will be required, as discrepancies will cause delays.
- It is important to be familiar with the requirements of the certificates for each product exported. FBOs should:
  - identify the model certificates required for their products.
  - identify the CN codes relevant to their products.
- Each consignment requires a health certificate. Every effort should be made to consolidate consignments and therefore to minimise the number of health certificates required i.e. deliver to one location in GB and distribute products from there.
- Just-in-time producers should liaise with GB customers and request advance orders where possible, advising them of limitations with new certification constraints.

## **COMMUNICATIONS**

- It is essential to establish efficient communications with:
  - suppliers, to obtain any documents necessary for product traceability purposes,
  - customers, to obtain information required for the EU TRACES IT system,
  - logistics partners, to identify gaps in information flow and potential issues to be overcome.

## **TRACES Training**

- TRACES training – it is very important to engage with DAFM training/webinars as they are scheduled.
- The content of existing and planned training using TRACES Classic is still relevant, notwithstanding any moves to TRACES NT (both systems use the same certs and the same information is required).

Brexit & International Trade Division  
 Department of Agriculture, Food and the Marine  
[brexitcall@agriculture.gov.ie](mailto:brexitcall@agriculture.gov.ie)  
 Phone (01) 607 2830